

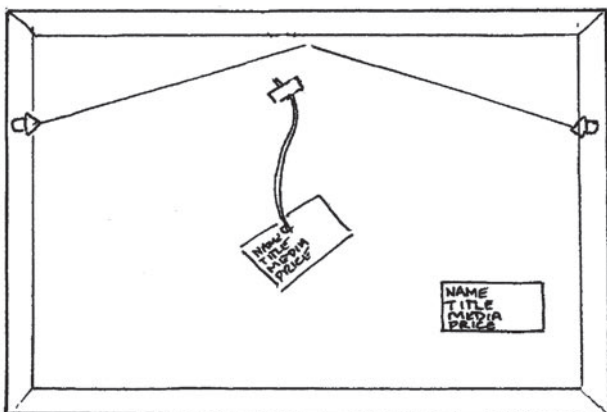
PREPARING YOUR WORK FOR AN EXHIBITION

- A good frame will present your work at its best. Skimp on framing and you halve your chances of selling. If it looks poor to you then it will look even worse to the potential buyer and it reflects badly on all of us, the members and the gallery.
- If you cannot afford a good frame then think about including your work in the Print/Folio Display racks as it will increase your chances of selling. Folio work must be in a mount and protected with a sealed clear cellophane bag and labelled with your name, title of work, medium and price. Clear cellophane bags are available in craft shops and on eBay.
- If your work is framed use D-Rings for wiring. Place the D-Ring no more than 1/3 down from the top of the frame. Do not use eyelets as they may damage other work if it is leant against it.
- Use framer's tape to seal the gap between the artwork and the frame. This keeps out dirt and insects.
- Stick a label on the back with your name, the title of the work, medium and price. Fix another label to the end of a length of string and attach the other end to the back of the frame.

How long is a piece of string? Long enough so that the label can dangle over the front of the picture. This helps the cataloguers prepare for the exhibition without having to disturb the hung picture. After cataloguing they just flip the label back behind the picture so make sure your string is not too long.

FOLIO WORK

- To be in mounts with backing board and cellophane wrapped with title and price clearly labelled on the front.



A PERFECT BACKSIDE!

REMEMBER, POORLY FRAMED WORK WILL NOT BE HUNG.

Exhibitions Terms and Conditions

1. Only fully paid up members of Chandos Society of Artists can enter Society exhibitions except open exhibitions e.g. Come Outside.
2. Entry forms must be returned, with fees, to the Exhibitions Secretary before the entry deadline. Late submissions or un-registered entries will not be accepted.
3. If space is limited, or there are a high number of entries, the exhibition team will endeavour to hang at least one of each artist's works.
4. The artwork must not have been previously exhibited in a Society exhibition.
5. The artwork must be the original work of the exhibiting Artist. Entering copies of other Artists' works or work copied from published materials is not acceptable.
6. It is each individual Artist's responsibility to ensure you are not breaching anyone's copyright. Work infringing, or thought to be infringing copyright will be refused or removed from the exhibition.
7. The Chandos Society of Artists is not liable for any copyright infringements committed by individual Artists.
8. All Work must be suitably framed, with the correct fixings and labelling. See diagram.
9. Inadequately presented work will not be accepted, e.g. Un-framed box canvases must have the image continued onto sides (no bare sides or distracting colours or visible tacks) and frames must be to a good standard.
10. When entries are included in a 'Judged' exhibition the decision of the judges is final and no correspondence (before or after the judging) will be accepted.
11. Artwork must be delivered to the exhibition venue on the handing in days, at the designated times unless, in exceptional circumstances, other arrangements are made with the Exhibition Secretary.
12. All unsold work must be collected promptly on the taking down days, at the designated times unless, in exceptional circumstances, other arrangements are made with the Exhibition Secretary. Work not collected within six weeks after the exhibition will be deemed property of the society.
13. Commission rates, if any, will be clearly stated on the Submission Form.
14. Payment for sold work will be made as soon as possible at the end of an exhibition less commission and any other expenses incurred by the Society (e.g. re-framing, delivery)
15. The Chandos Society of Artists is insured by the SAA (Society for All Artists) for Public Liability (£5M) but the excess of any claim for theft or damage to an exhibit (currently £50) is the responsibility of the artist.
16. The exhibition team reserve the right to refuse work not meeting any of the conditions of entry.